

The Episcopal Parish Church of Saint Michael & All Angels

3233 Pacific View Drive
Corona del Mar, CA 92625

The Rev'd Dr. Shane Scott-Hamblen, Presiding Officer

Minutes of the Vestry Meeting May 13, 2026

MEMBERS PRESENT

The Rev'd Dr. Shane Scott-Hamblen
Clerk – Steve Gribben

Ali Haghjoo – Junior Warden
Pat Albers
Susan Brown
Jamie Mead
Mary Bailey
Tom Nicholson

MEMBERS ABSENT

Jill Draffin – Senior Warden
Anthony Agoni
Doug Neff – Treasurer
Elizabeth Henry
Jim Headley

1. Opening / Rector's Report

- 1.1 Prayer by Shane Scott-Hamblen opened the meeting at 5:00 p.m.
- 1.2 **Town Hall Presentations.** Father Shane thanked all who contributed to the Real Estate Project Town Hall Meeting.
- 1.3 **Rector Schedule.** Father Shane reviewed his upcoming schedule.

2. Treasurer's Report (no report for today)

In Doug's absence, Jamie presented.

- 2.1 **Attendance.** Jamie noted that we are down on attendance for the year.
- 2.2 **Budget Forecast.** Jamie noted that we are forecasting depleting operating reserves within the year. Reserves will be gone in November in absence of the real estate project coming to fruition.

2.3 **Music Program.** Jamie noted that we are over budget by approx. \$27,000 for the first three months of the year, and on pace to be over budget by approx. \$31,000 for the full year. He also noted that we need clarity from Lukas as to what he would like to do for the remainder of the year, and we need to give him clarity on the budget as well. Jamie proposed keeping the current music program going to strengthen the identity of the church over the next couple of years during the contemplated real estate development period.

Motion made to continue with music budget for the remainder of the year. Seconded and approved unanimously.

3. Senior Warden (report provided)

3.1 Jill noted a few highlights from her report. She also reviewed the following:

a. **Resolution regarding bank signatories.** Jill circulated a motion to Treasurer Doug Neff and Senior Warden Jill Draffin as signatory to the church bank account. Motion was made, seconded and unanimously approved.

b. Gordon Preschool. Jill asked for approval to grant Gordon Preschool an extension at \$2,600/month, which could continue for a period of either one month or one year. Term to be determined.

Motion made to approve, seconded and unanimously approved.

c. **Proposal Review.** A discussion was held with regard to proposals made by each Vestry member for improvements to church facilities and operations. During the discussion certain proposed property improvements were removed from consideration due to the potential impact from the real estate project. The items that were removed included: LED lighting, Michael's room improvements, sidewalk lighting improvements, parking lot restriping.

During the discussion, other items were highlighted as needing further diligence. Ali, Tom and Jill agreed to assist with this diligence as follows:

- Ali agreed to get formal quotes on making upgrades to the church AV system
- Ali agreed to get a quote on fixing the front doors of the church (the Vestry agreed to fix the doors regardless of whether proceeds were received from the real estate project)
- Tom agreed to get a quote on repairing the furnace (the Vestry agreed to fix the furnace regardless of whether proceeds were received from the real estate project)
- Tom agreed to obtain a formal quote for bathroom renovation in the church
- Jill agreed to obtain a quote for cleaning the church (the Vestry agreed to clean the church regardless of whether proceeds were received from the real estate project)
- Ali agreed to review potential costs to fix pews within the church.

4. Communication

4.1 Susan noted that an advertisement has been released to promote the Baroque Music Festival.

4.2 Susan noted that Wayne has revamped the homepage to highlight different church ministries.

5. Education

5.1 Sunday conversation. Ali noted that Kim's sister Sarah, who has written a book on Genesis.

Other Business.

Pat noted a request to house two musicians. One musician is a lady who will need accommodations for two nights and one is a gentleman who will need accommodations for four nights. No food or transportation will be involved, except possibly breakfast. Pat agreed to announce this to the congregation on Sunday as well.

Next meeting set for June 10th at 5:00 p.m.