

The Episcopal Parish Church of Saint Michael & All Angels

3233 Pacific View Drive
Corona del Mar, CA 92625

The Rev'd Dr. Shane Scott-Hamblen, Presiding Officer

Minutes of the Vestry Meeting April 15, 2026

MEMBERS PRESENT

The Rev'd Dr. Shane Scott-Hamblen
Clerk – Steve Gribben
Jill Draffin – Senior Warden
Pat Albers
Susan Brown
Anthony Agoni
Elizabeth Henry
Jamie Mead
Mary Bailey

MEMBERS ABSENT

Jim Headley
Doug Neff – Treasurer
Tom Nicholson
Ali Haghjoo – Junior Warden

GUEST ATTENDEE

Brooke Pauley

1. Opening / Rector's Report

- 1.1 Prayer by Shane Scott-Hamblen opened the meeting at 5:00 p.m.
- 1.2 **Holy Week.** Father Shane thanked all who contributed to the Holy Week, Easter and Requiem Concert.
- 1.3 **Brooke Pauley.** Father Shane made a request to the Vestry to endorse Brooke Pauley for seminary training.

Motion made to submit a letter of support for seminary training. Motion seconded and approved unanimously.

- 1.4 **Music Budget.** Father Shane noted that the music budget for 2026 was reviewed at committee level and that revisions have been made to course correct in light of Q1 spending. Specifically, a determination was made to curtail spending on paid singers. Paid singers will now be attending service only through May 31st and they will return August 23rd. This will allow the church to save approx. \$7,000 on paid singers during the summer months, as compared to what was budgeted.
- 1.5 **Friends of Music.** Father Shane proposed that going forward, the music budget clearly delineate between music associated with liturgy and music associated with concerts. Father Shane proposed that Friends of Music be solely responsible for any music associated with concerts. He further suggested that we make a formal committee with three members and its own governing rules to allocate spending for Friends of Music. He noted that Lucas could potentially be the chair of that committee. Jill proposed that at the next meeting Mary and Pat should come back with a suggestion for how to manage Friends of Music.
- 1.6 **Sound System and Cameras.** Father Shane proposed that we need to either give up live streaming or do it right. He noted that we should have permanently installed equipment with proper audio and video quality. He said that he would like to get a quote to see what it would take to set up the system properly.
- 1.7 **Church Building.** Father Shane proposed that we might want to take down the partition walls within the church to accommodate larger gatherings for concerts and events. He also suggested potentially deleting a couple of the steps at the altar instead of installing railings.
- 1.8 **New Hire for “Mission” Position.** Father Shane proposed that the church explore making a new part-time hire to handle pastoral care, the children’s program, and possibly other matters. Jamie asked Father Shane to refine his ideal job description, and then bring that description back to the Vestry to review. Jamie noted that we need to have someone focused on outreach and children’s program.
- 1.9 **Priority List for New Projects.** In light of Father Shane’s requests pertaining to the sound system, church building and potential new hire, several members of the Vestry commented that we need to be careful and strategic as to how we allocate funds in the event we are fortunate enough to have the real estate project move to the next step and receive a capital infusion. Jill suggested that each member of the Vestry come back with three ideas that they would like to see pursued. Jamie suggested that Father Shane’s ideas should be given greater weight, given his position, but that all ideas should be considered.
- 1.10 **Branding.** Anthony commented that before we come up with how we are going to allocate funds, we need to better define the brand, mission and vision for the church. Anthony brought several branding issues to light and Jamie and Jill suggested that we form a Branding Committee. A new committee was formed to include Elizabeth, Steve, Tom and Anthony.

2. Treasurer’s Report (no report for today)

- 2.1. In Doug’s absence, Jamie presented two executive summaries:

2.1.1. Pledge, Attendance and Denomination Trends of the church from 1980 to 2026

2.1.2. Executive Summary covering financial condition of the church

Some highlights of this summary included (i) copier charges, (ii) music budget spend, (iii) and the current pledge income status.

3.Senior Warden (report provided)

3.1 Jill noted a few highlights from her report:

- a. Gordon Preschool would like to extend their lease for a year at their current rate. Jill will come back to the Vestry next month with further thoughts.
- b. Gordon Preschool has also made a few requests regarding our facility. They have asked us to move our storage sheds. They have also asked us to have certain trees trimmed so that the leaves don't fall on the patio.
- c. Jill said that she spoke to a gardener about trimming one of the trees and also received a quote to remove it. She is also pursuing quotes on other shrubbery and landscaping items.

3.2 Jill reminded the Vestry that Maile has sent links to the Safe Church course, which the Vestry needs to complete.

4. Junior Warden (no report for today)

5. Building and Grounds (no report for today)

6. Communication (report provided)

7. Education (report provided)

8. Growth and Membership (no report for today)

9. Hospitality (report provided)

10. Mission / Outreach (no report for today)

11. Real Estate Project

11.1 The Vestry to present updates on the real estate project after next service. This will be an opportunity to announce that we have signed an agreement with Knighthall. Jill noted that it is important for the parish to feel a part of the process, and to take input from people as to where we should be spending proceeds. Jamie noted that this upcoming presentation is simply an opportunity for people to come and ask questions.

12. Stewardship (no report for today)

Other Business.

Steve discussed his research with regard to enrolling the church in the Google Ad Grants program for search engine advertising. The Vestry decided to move ahead with an application for the program in reliance upon the Episcopal church's umbrella tax exemption and not upon a separate 501(c)3 filing with the IRS. Jill agreed to coordinate with Steve to help collect the information needed to apply.

Confirmation of Bank Signatories

The Vestry confirms Treasurer Doug Neff and Senior Warden Jill Draffin are authorized to serve as signatories on bank accounts for the church.

Next meeting set for May 13th at 5:00 p.m.