

The Episcopal Parish Church of Saint Michael and All Angels
3233 Pacific View Drive Corona del Mar, CA, 92625

The Rev'd Shane Scott-Hamblen, Presiding Officer

Minutes of the Vestry Meeting

9.October.2024. 5:00 pm

Present

The Rev. Shane Scott-Hamblen	Treasurer – Stacie Tibbetts
Clerk/Hospitality – Colette Spence	Communication/Advertise - Susan Brown
Finance/Stewardship - Sue Ahearn	Finance/Stewardship - Cathay Dunlap
Mission - Clyde Dodge	Building Project/Real Estate – James Mead
Membership/Growth/Diversity – Jim Headley	Education- Brooke Pauley
Building & Grounds - Open	

Apologies

Senior Warden – Mark Peterson
Junior Warden – Julie Sheffield
Building Project/Real Estate - Jill Draffin

1. Opening Prayer read by Colette, opening the meeting at 5:0 pm.
2. Minutes from the September 2024 Meeting were presented.

Motion: Brooke moves to accept the September 2024 minutes as they are written. Jim seconded the motion. Motion passed.

3. Reports

3.1 Rector's Report - Shane +

- The Patronal Festival and the Blessing of the Animals were successes.
- Music: the organ has been restored and this was the first time Lukas had played it. We are still dealing with holes in the walls and pipe facades.
- Carpenter: Mr. Fitch finished the Altar and Lectern. Shane+ said it looks good and fits in with the rest of the building. They are still working on getting a key for the front door that meets fire code. He will also fix the pothole in the parking lot. Thank you to Brooke's mom for the shaved concrete and south wing door.
- Plumber & Gas Leaks: Shane+ met with the plumber in regards to the gas leaks. Plumber says to replace the gas lines. He is trying to plot where the gas lines will go. He thinks it will cost about \$20,000 but will send an official quote.

- Coral Trees: No new information.
- Staff: minor discussions.
- Upcoming Events:
 - October 13- UTO
 - October 27- Stewardship & Halloween
 - November 2- Austrian Choir Concert 4:00pm
 - November 3- All Saints' double choir Mass
 - November 8-9- Diocesan Convention in Riverside
 - November 10- All Souls' & Veterans
 - November 14- Deanery X Clericus
 - November 24- Christ the King with Bagpipes/ St. Andrew
- Christmas Mass: Shane+ wants it to be more creative this year. Maybe play with lighting (dark to light). Does anyone have lighting people? What time should the Christmas Eve service be? 7pm. Pageant is the fourth Sunday of Advent. Christmas morning will be a spoken mass.

3.2 Treasurer's Report- Stacie Tibbetts Financial Report sent via Email

- Budget Planning: Budgets are due October 16th.
- Vestry needs to determine this month to cap the amount we will pay for health benefits (same as diocese?) Open enrollment is in November. We will pay this, any additional you pay. We need a consistent policy. This affects 2 staff members. Budget \$12,672 for Susan and \$15,000 for Rector.

Motion: Jamie makes a motion that the church will pay up to the cost of the EPO with Kaiser any other higher plan the employee is to pay the difference. Susan seconded the motion. Motion passed.

- Mission Share Fund: The Mission Share Fund is 12% of our income to the diocese. 2 years prior, in 2021 we did not complete the form and we owe for that year(\$16,368). The Finance Committee decided we should just pay the difference over 15 months (\$1,087.87/mo.) See Stacie's report .
- 2025 Budgets: 2025 will be a Zero Based Budget, look for the form.
- Pay Increase: Lucas requested a 9% pay increase. Shane+ recommends a 5% increase to staff COLA. Sue recommends running it at 3%,4%,& 5% of a COLA increase. Sue and Cathy will talk to Maile.
- Christmas Purse: Shane+ suggested we do a Christmas Purse for those who work for the parish. Talked about who to include.

Motion: Jim made a motion to accept September Financials. Sue seconded the motion. Motion passed.

- 3.3 Senior Warden Report- Mark Peterson - absent
- 3.4 Junior Warden Report- Julie Sheffield - absent
- 3.5 Building Project/ Real Estate Report – James Mead
 - We are preparing a presentation to take to the diocese for consideration with regards to the excess land.
- 3.6 Communication – Susan Brown
 - Banners: Banners for Blessing of Animals made a difference for this year’s service. Susan will get Banners for Pucini and All Saints based on the success. Also, banners for Christmas.
 - Facebook Ads: Susan will have a snippet video of the Austrian Choir. Classical Radio Station might be an option even if we have to pay. Encourage people to come to hear the Austrian Choir.
- 3.8 Education - Brooke Pauley
 - Parade of Saints on November 3rd. Children will dress as saints.
 - 2025 synced Godly Play with what we are learning.
- 3.9 Growth and Membership - Jim Headley- emailed report
 - Parish Development Group: The group has met twice. They are happy with Shane+’s mission and vision for the parish. Plan for commission to Jim for where we want it to go.
- 3.10 Hospitality - Colette Spence (nothing to report)
- 3.11 Outreach/Mission - Clyde Dodge
 - Donations are down overall .
 - Upcoming Collections: For the month of October we will collect per supplies. For November, canned vegetables and beans.
- 3.12 Stewardship - Cathay Dunlap & Sue Aherns- report emailed
 - A letter went out regarding pledging. Many made comments on how nice the letter was.
 - Pledges: pledges are a little behind but hoping to meet what has been pledged. We are still ahead of the plan, only 6.8% under budget year-to-date.
- 4. Other Business

- Clyde said there was a special event being held at 7pm on December 7th. It is the opening of the season for OC Women's Chorus. There is a discount price for parishioners.
- Think about how we can be of help to the community after the election (no matter what happens).
- Next Vestry meeting will be on November 13th.

Closing Prayer said by all. Meeting ended at 7:00pm